

South Lanarkshire Orchestral Society Data Privacy Policy

South Lanarkshire Orchestral Society (SLOS) is committed to ensuring that your personal data are protected. The information you provide to us will be stored securely and will only be used for SLOS business. This relates to maintaining the safety and security of your young person when they are at rehearsals and performances and to ensuring that they are playing in the most appropriate ensemble for their playing abilities and experience. This will also include contacting you regarding rehearsal schedules, events, payments, auditions, instrument loans and any other relevant SLOS business.

Once a young person has left SLOS, all personal data pertaining to that young person will be securely archived for a period, up to a maximum of five years, to ensure there are no outstanding matters pertaining to that young person (e.g. borrowing of an instrument) that may require us to make contact in the future. Once we believe that there are no outstanding matters relating to a young person all personal data pertaining to that young person will be permanently deleted.

You can request to see details of the personal data we hold for you and your young person at any time. If you believe that any of the information we hold about you is incorrect or incomplete, please contact us as soon as possible and we will update our records accordingly. You can also request that we delete your data from all of our records if you do not wish us to hold your personal data. However, if your young person is still a member of SLOS or there are still outstanding matters that we are dealing with relating to you or your young person, we will need to retain the information provided in the online application form and any subsequent communications to ensure their safety and security while in our charge. For any personal data enquires or to request that your personal data are deleted from our records, please email info@slos.org.uk.

Your personal data are held in a secure database, which can only be accessed by members of the SLOS Committee.

SLOS will not sell, distribute or lease your personal information to third parties and we will not use your personal data for marketing and / or analysis purposes.